

# Practice Good Housekeeping Infographic

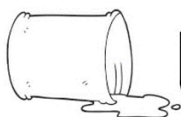


## Top Tips For Effective Workplace Housekeeping



**1** Most injuries at work are due to slips, trips and falls.

**2** Use the correct cleaning materials.



**3** Report and clean all spills and leaks.

**4** Exits and passageways must be free of items.



**5** Put up warning signs where necessary.

**6** Store flammable materials in designated locations.



**7** Do not store items in stairwells.

**8** There must be at least one metre distance between piled material and the ceiling.



**9** Inspect personal protective equipment (PPE) and tools regularly.

**10** All housekeeping policies should be put in writing.

