

# Safety Audits Infographic



## Workplace Inspections



**help to identify and record hazards** for corrective action. Regular inspections are an important part of your workplace health and safety program.



### TYPES OF INSPECTIONS

Ongoing/daily  
Pre-operation  
Periodic

### WHY INSPECT?

- Listen to concerns
- Gain further understanding of jobs and tasks
- Identify existing and potential hazards
- Determine underlying causes of hazards
- Recommend corrective action
- Monitor steps taken to eliminate hazards or control the risk

### HAZARDS TO LOOK FOR



**Safety:** inadequate machine guards, unsafe conditions or practices



**Biological:** viruses, bacteria, fungi, parasites



**Chemical:** solids, liquids, vapours, gas, dust, fumes, mists



**Ergonomic:** repetitive and forceful movements, awkward postures, workstations, tools, equipment



**Physical:** noise, vibration, energy, weather, temperature, electricity



**Psychosocial:** stress, burnout, bullying, harassment, violence

### INSPECTION REPORT

Inspection Location: \_\_\_\_\_ Date: \_\_\_\_\_

Department/Areas Covered: \_\_\_\_\_ Time: \_\_\_\_\_

| Observations        |                    |                 |                | For Future Follow-up |                    |              |      |
|---------------------|--------------------|-----------------|----------------|----------------------|--------------------|--------------|------|
| Items and Locations | Hazard(s) Observed | Repeat Item Y/N | Priority A/B/C | Recommended Actions  | Person Responsible | Action Taken | Date |
|                     |                    |                 |                |                      |                    |              |      |
|                     |                    |                 |                |                      |                    |              |      |
|                     |                    |                 |                |                      |                    |              |      |

Copies to: \_\_\_\_\_ Inspected by: \_\_\_\_\_